

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE PAGOSA FIRE
PROTECTION DISTRICT BOARD OF DIRECTORS**

May 9, 2023

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, May 9, 2023, following the regular meeting of the Pagosa Fire Protection District Board of Trustees. This meeting was held at 165 N. Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

1. Call to Order

The May 9, 2023 meeting was called to order at 5:37 p.m. by Chairman Lattin.

Board Members in Attendance

LeRoy Lattin (Chairman), Ron Beckman (Vice-Chairman), James Martin (Secretary/Treasurer) and Ryan Foster (Director) were present and Wayne Hooper (Director) was present via Zoom.

Staff Present

Chief Randy Larson, Deputy Chief Macht and Business Manager Bliss were present.

2. Public Comments

(None)

3. Regular Meeting Minutes – April 11, 2023

The minutes from the April 11, 2023 meeting were approved with a motion by Beckman, seconded by Martin and passed unanimously.

4. Old Business

A. Chief Recruitment Process Update

Ron Beckman updated the Board on the Chief Recruitment process. A time-line was presented which included information on the review process highlighting participation and input from staff and volunteers. In addition, it was advised the job posting was updated on the PFPD website along with a Nationwide listing through the Daily Dispatch which was more cost effective than listing with our neighboring divisions. There have been seven (7) resumes received for the position at the time of the meeting. The hiring committee would provide an update at the June regular meeting.

Chairman Lattin recessed the meeting at 5:43 p.m. due to incoming radio traffic from dispatch.

Chairman Lattin reconvened the meeting at 5:45 p.m.

5. New Business

A. Reorganization of Board Officers

Wayne Hooper moved to keep the current Director appointments as is. James Martin seconded the motion and it carried unanimously.

B. Apparatus Committee Considerations

Captain Marvin Johnson, Captain Clark and Steve Voorhis were present to address the Board. Lieutenant Ferguson left the meeting to respond to a call. Captain Johnson, presented a document on behalf of the Apparatus Committee (attached). The document outlined their request to seek bids for two (2) Tenders and one (1) Support Vehicle. Ryan Foster moved to approve the RFP Process for the requested apparatus as presented. James Martin seconded the motion and it carried unanimously.

C. Community Risk Reduction Position

Chief Larson advised Community Risk Reduction Specialist, Kassandra Witt, submitted her resignation effective for May 20, 2023. Kassandra Witt would be continuing as a volunteer with the department. Chief Larson stated administration would hopefully begin advertising the position and accepting applications within the next few weeks.

D. Recruitment Process

Chief Larson presented a Standard Operating Procedure regarding the Recruitment Process.

E. Mentoring Program

Chief Larson presented a Standard Operating Procedure regarding the Mentoring Program.

6. Reports:

A. Financial Report:

- April Property Tax Disbursement was received
- Filed three (3) Single Resource Reimbursements through Fire Billing (\$30, 557.83)
- 10 Pending Out of District Claims have been filed with Fire Recovery
- Burn Permits to date: 342
- Plan Reviews to date: 9

B. Deputy Chief Report

- 347 Service Calls to Date

- 1697 Training Hours to Date
- Black Hills Energy Training on May 2, 2023
- Extrication Training on May 6, 2023

C. Chief Report

- Received three (3) Tuition Reimbursement Requests
- Pagosa Junction Bridge – currently out of service, arrangements have been made with Los Pinos Fire
- Retiree Dinner – May 20, 2023
- David Montoya Jr. would have the antique truck done by the end of the month
- E4 – still waiting on Diversified and parts
- E91 – waiting on E4 to be completed
- Landscaping was approved and should be taking place the beginning of June

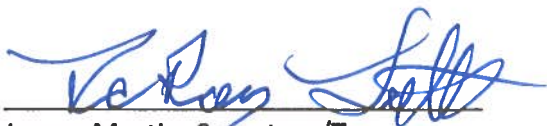
7. Good of the Order

- Chief Larson recognized the difficult day and expressed his appreciation and how proud he was of staff and volunteers
- Wayne Hooper advised he would be attending the next meeting in person
- LeRoy Lattin thanked the Hiring and Apparatus Committees for their thorough reports

8. Adjournment

There being no further business, the meeting was adjourned at 6:52 p.m.

Respectfully Submitted,


James Martin, Secretary/Treasurer

DISTRICT SEAL

