

# Plan Review Application Sprinkler Suppression Permit



***Pagosa Fire Protection District Use Only***

Date Submitted \_\_\_\_\_

Date Fee Received (if applicable) \_\_\_\_\_

Amount Received \$ \_\_\_\_\_

Plan Examiner \_\_\_\_\_

Permit Number \_\_\_\_\_

**SUBMIT PLANS & APPLICATION TO: [firemarshal@pagosafire.com](mailto:firemarshal@pagosafire.com)**

**Date** \_\_\_\_\_ Allow 21 days for review after a complete submittal

**State of Colorado Contractor's Reg. Number:** \_\_\_\_\_ **(Must Be Current)**

System Contractor: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Office: \_\_\_\_\_ Email: \_\_\_\_\_

**Plan Review to be returned to:**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Type of Plan Submittal:**

1st Submittal	2nd Submittal	3rd Submittal (See Fee Schedule)
<b>Project Size:</b> Level I (Less than 6 Heads)	Level II (7-20 Heads)	New System or more than 20 heads

**Suppression System Type (Additional Plan Review Fee or Each System):**

Wet	Dry	Standpipe	Underground	Fire Pumps
13	13R	13D	Multipurpose Other _____	Sq. Ft. _____
# of Heads Added _____	# of Heads Relocated _____	# of Heads Deleted _____	Total Heads _____	

**Installation Type:**      **New Install**      **Tenant Improvement**      **Repairs/Addition/Alteration**      **Retrofit**

**Required with Submittal:**

PDF set of Plans Submitted (hard copy required)      Hydraulic Calculations      Owners Information Certificate

Product Specifications (PDF copy with specific products highlighted or indicated)

**Calculated Fee:**

See fee schedule for type of system and fee per sprinkler head installed added relocated deleted      Total \$ \_\_\_\_\_

**Project Details:**

Project/Site Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Bldg./Suite/Floor: \_\_\_\_\_

Project Installer/Supervisor: \_\_\_\_\_ On-Site Phone: \_\_\_\_\_

Scope of Project: \_\_\_\_\_

Plans Designed by: \_\_\_\_\_ P.E./NICET # \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project General Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project On-Site Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_



# Pagosa Fire Protection District



## Automatic Fire Sprinkler System Small Project Submittal Effective April 2022

### **Small Project Definition:**

Any modification to an existing system involving the addition or relocation of 20 sprinkler heads or less (per the State of Colorado) that has no adverse impact on the integrity of the fire protection system including the hydraulic design. Small projects are divided into Level I and Level II

*Note: This does not apply to new systems or changes to the riser.*

### **Submittal Items:**

Electronic PDF of the items listed below shall be submitted to  
[firemarshal@pagosafire.com](mailto:firemarshal@pagosafire.com)

Permit must be issued prior to work on any Automatic Fire Sprinkler Systems.

- Complete Fire Sprinkler Permit Application can be obtained at the admin offices for PFPD.
- Small Project Suppression Fee
  - The Fee includes permitting and inspections.
- Dimensioned drawing or sketch of the proposed project to include device placement (hard copy required).
- A letter signed by the plans designer or responsible individual on letterhead stating that the work does not affect the hydraulic demand or integrity of the existing fire protection system(s).
- Scope of work including start and completion dates, piping sizes and type, sprinkler head type and model, number of sprinkler heads, and specification sheets for all installed products

### **Small Project Level I**

- Less than 6 sprinkler heads added, relocated, or deleted to an existing system (cumulative).
- This **DOES NOT** require a NICET stamp or signature.
- Permit will be issued within 48 hours of fee payment and complete submittal, not to include weekends and holidays
- You may request an appointment when submitting documents at [firemarshal@pagosafire.com](mailto:firemarshal@pagosafire.com) if you need to discuss the project.



# Pagosa Fire Protection District



- Level I Fee: \$50.00

## **Small Project Level II**

- 7 to 20 sprinkler heads added, relocated, or deleted to an existing system (cumulative)
- NICET stamp or signature is **REQUIRED.**
- A permit will be issued for the work within 21 days of fee payment and complete submittal
- Level II Fee: \$100.00 plus \$2.00 per sprinkler head.

The permit will include the statement that all work is done at the risk of the installer and corrections may be required at the time of inspection. *Required inspections are shown on the permit.*

Call and notify Archuleta County Combined Dispatch at 970-731-2160 prior to working on or testing the Fire Alarm System, notify them when work or testing has been completed as well.