

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

July 11, 2021

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, July 11, 2021. This meeting was held at 165 N. Pagosa Blvd. This meeting is open to the public.

1. Call To Order

The July 11, 2021 meeting was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice-Chairman), Kim Moore (Secretary/Treasurer), Ron Beckman (Director)

LeRoy Lattin (Director) was not able to attend.

Staff Present

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Public Comments:

No public comments.

3. Approval of the June 8, 2021 Minutes

The minutes of the June 8, 2021 meeting were approved on a motion by Beckman, seconded by Webb and passed.

4. Old Business: Approval of the 2020 Audit:

Larson stated the 2020 Audit was presented at the June 8, 2021 board meeting by Matt Beerbower, RubinBrown, LLP. The draft audit was distributed to the Board of Directors at the June meeting allowing time for them to review prior to the July 11, 2021 meeting. Webb made a motion to approve the 2020 Audit as presented at the June 8, 2021 meeting, seconded by Beckman and passed.

5. New Business: Approval of the Volunteer Firefighter Requirements and Benefits Document.

A Volunteer Firefighter Requirements for Membership/Benefits of Membership document was presented to the board for review and discussion. Larson explained that a committee, led by Don Peterson, worked hard on reviewing and revising the current requirements. Beckman mentioned the document was straight forward and well written. Larson informed the board that the document would be added to the Personnel Policy. Webb inquired if the requirements weren't met what the process would be. Larson explained that the requirements of each

volunteer would be reviewed quarterly and if the requirements weren't met, after having a discussion with the volunteer, they would be asked to step down as a volunteer. Moore inquired if there was a probationary period. Larson explained the probation period to the board. Beckman made a motion to adopt the Volunteer Firefighter Requirements and Benefits Document, seconded by Moore and passed.

6. Reports

A. Financial Report: Brinkmann reported:

- The Property Tax for June had been received and deposited.
- The quarterly payment for the Admin building was made.
- Transferred pension money into the Wells Fargo Pension Account.
- Invoiced the Airport for the Annual Fee.
- Received 2 out-of-district reimbursements from Fire Recovery.
- Burn Permits to date: 620.

B. Chief Report:

- SCBA testing was held on the July 8th and 9th. 99% passed.
- Hose testing started.
- Active Shooter Table Top on August 4th, at the high school.
- Car Show is August 13th and 14th.
- Engine 91 is out-of-service.
- An advertisement for new volunteer recruits came out in the paper last week.
- Leaving on July 24th for a week's vacation.

C. Deputy Chief Report:

- Service Calls to date: 616.
- Training hours to date: 1,846.
- The company testing the SCBA's will be coming back to test more bottles.
- All the lightning strikes were handled.

7. Good of the Order

None

There being no further business, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,


Kim Moore, Secretary/Treasurer

DISTRICT SEAL

