

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE  
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

February 9, 2021

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, February 9, 2021, held at 6:30 p.m. following the regular meeting of the Pagosa Fire Protection District Board of Trustees. This meeting was held at 165 N. Pagosa Blvd and setup as a virtual meeting. This meeting is open to the public.

**1. Call To Order**

The February 9, 2021 meeting was called to order at 6:46 p.m. by Chairman Thompson.

**Board Members In Attendance**

John Thompson (Chairman), Jason Webb (Vice Chairman), Kim Moore (Secretary/Treasurer), Ron Beckman (Director),

LeRoy Lattin (Director) was not able to attend the meeting.

**Staff Present**

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

**2. Public Comments:**

No public comments.

**3. Approval of the December 8, 2020 Minutes**

The minutes of the December 8, 2020 meeting were approved on a motion by Ron Beckman, seconded by Jason Webb and passed.

**4. Old Business:**

None.

**5. New Business**

**A. Review of the Training Tower Improvements:**

Larson opened discussion for the improvements on the Training Tower located at Station 3, stating 3 bids had been received. Larson handed the discussion over to Deputy Chief Macht and recused himself from the discussion due to knowing one of the vendors. Macht went through the bids explaining the pros and cons of each. Webb made a motion to accept the bid from Fire Training Structures, LLC, not to exceed \$200,000.00. The motion was seconded by Beckman and passed.

## **B. Adoption of the Long-Range Plan:**

The Board reviewed the Long-Range Plan which was included in the board packet. Beckman commended Larson on the conciseness of the document. He had 4 suggestions he would make to the document. After discussion, Webb made a motion to table the Adoption of the Long-Range Plan, giving Larson time to include a summary and to research some of the suggestions. The motion to table was seconded by Beckman and passed.

## **C. Adoption of Resolution 210209: Restating and Amending the District's Original Resolution Which Designated The District's Official Custodian of Records and Adopted a Policy on Responding to Open Records Requests:**

Brinkmann explained the Open Records Resolution and the changes made to the board. Webb made a motion to Adopt Resolution 210209 as presented, seconded by Beckman and passed.

## **6. Reports**

### **A. Financial Report: Brinkmann reported:**

- The P&L and Balance Sheet for January was included in the board packet.
- A donation for \$6,000.00 was received from East&West Navajo headwater, Catspaw Cabin and Htah, LLC (all located in the Banded Peaks, Navajo River Ranch area).
- The District was reimbursed for 2 out-of-district incidents.
- The Property Tax for the month of January was received.
- Burn Permits issued to date: 100.

### **B. Chief Report:**

- A Covid update was given. 20 vaccinations were given.
- Davis Engineering, Macht and Dispatch are in the process of updating the mapping system for the District Boundaries.
- If any board member would like to tour the new Dispatch facility they should let Chief know and he will get a hold of Katie Harr to arrange for the tour.
- Dispatch will be holding a virtual Strategic Planning Retreat March 2, 4, 9<sup>th</sup> and possibly the 11<sup>th</sup>.
- Brian Lewitt from Upper Pine and Larson are working on revising the Mutual Aid Agreements.
- The State Chiefs Critical Briefing will be held February 17<sup>th</sup>. The discussion will be on current legislation and wildland litigation.
- Working on the Volunteer Appreciation Dinner to be held sometime in March or April.
- Sending a Sympathy card to Waynoka, OK Fire Department. They lost 2 of their firefighters in a residential fire when the roof collapsed.

### **C. Deputy Chief Report:**

- Service Calls to date: 103.
- Training hours to date: 264.
- An ice rescue training was held on Saturday.

- The CRRF Agreement for Fire Resourcing was reactivated.

**7. Good of the Order**

- FF Wellman is back on shift after being on Medical Leave.
- 2 Officers attended the Wildfire Academy and received their Fire Instructor Certification.

Beckman inquired if the Fleet Lifts had been received. Larson replied that they had been received.

Beckman inquired if there would be PFPD representation at the Town Hall Development meeting. Larson replied that there would be representation at one of the 3 meetings being held.

There being no further business, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

*for*   
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Kim Moore  
Secretary/Treasurer

DISTRICT SEAL

