

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

October 13, 2020

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, October 13, 2020, at 7:26 p.m. following the regular meeting of the Pagosa Fire Protection District Board of Trustees held at 6:30 p.m., at the Administrative Building, 165 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The October 13, 2020 meeting was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), Kim Moore (Secretary/Treasurer), LeRoy Lattin (Director).

Ron Beckman (Director), attended the meeting by telephone.

Staff Present

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Public Comments:

No public comments.

3. Approval of the September 8, 2020 Minutes

The minutes of the September 8, 2020 meeting were approved on a motion by Ron Beckman, seconded by LeRoy Lattin and passed.

4. Old Business:

IGA-Dispatch Board:

Lattin made a motion to take the approval of the IGA-Dispatch Board off the table, seconded by Moore and passed.

Larson reviewed the final draft of the Intergovernmental Agreement (IGA) for Consolidation of Emergency Communications for Archuleta County, Town of Pagosa Springs, Upper San Juan Health Service District and Pagosa Fire Protection District with the Board. After review and discussion Moore made a motion to approve the IGA, second by Lattin. Webb abstained from voting due to a conflict of interest. The motion passed.

5. New Business

A. Discussion/Approval of the Proposed Shift Change Schedule:

Larson presented a proposed shift change schedule to the board. The proposal was to switch from a "modified Kelly schedule" to a "48-96" schedule. Firefighters would be required to work a 48-hour shift and then have 4 consecutive days off.

Lt Wirth explained the pros of the shift change. Larson expressed his concerns over callback and fatigue. After discussion from the board, Larson recommended that approving the proposed shift schedule change would improve the morale of the department.

Beckman made a motion to accept the shift change proposal as written, second by Moore and passed.

The shift change will begin January 2, 2021.

B. Review of the Preliminary Budget:

The 2021 Preliminary Budget was included in the board packet. Chief Larson reviewed each line item, both in revenues and expenditures, with the board. He stated the final budget would be close to the preliminary budget that will be presented in December.

C. Executive Session:

Kim Moore made a motion to enter into Executive Session pursuant to §24-6-402(4)(f), C.R.S., for discussion of a personnel matter involving FF Wellman, who was previously informed of the meeting. Ron Beckman second the motion, the motion passed.

The regular meeting reconvened at 8:31.

Moore made a motion to extend the insurance coverage for FLMA 12 weeks parental leave, past the time the employee exhausted all vacation and sick leave. Lattin seconded the motion. The motion passed.

6. Reports

A. Financial Report: Brinkmann reported:

- The P&L and Balance Sheet for September was included in the board packet.
- Burn Permits To Date: 618.
- Received the Property Tax for September which will be reflected in next month's P&L.
- Received an anonymous gift of \$11,500 in memory of Tom Dorgan. The funds were donated to specifically purchase 2 Blitz Fire Monitors and 6 Elkhart Brass XD Chief Nozzles.

B. Chief Report:

- The Compressor was received and is located at Station 1.
- Working hard on revamping the training program. Commended Deputy Chief Macht for all the hard work and time in helping with the training program.
- The Nozzles being purchased will have a 75 PSI at a 150 GPM.
- The Blitz will pump 500 gallons per minute. This will be good for exterior and interior fires with quick deployment.
- We are in the process of testing extrication tools.
- The testing for the Lieutenant position will be held October 14th.
- The test for Firefighter position will be held the first part of December.

C. Deputy Chief Report:

- Calls to date: 731.
- Training hours to date: 3596.
- Appreciated the dealers coming to let PFPD compare different nozzles.
- Buckskin Towing & Repair let PFPD test the extrication tools at their facility.

7. Good of the Order

- Larson read a Letter of Commodation received from the Medical Center pertaining to a medical emergency Firefighter Cabrera responded to.
- Larson informed the board that the presence of PFPD's staff, at the Phillips memorial was appreciated.

There being no further business, the meeting was adjourned at 8:52 p.m.

Respectfully Submitted,

for

Kim Moore,
Secretary/Treasurer



DISTRICT SEAL

