

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

September 8, 2020

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, September 8, 2020, at 6:30 p.m. at the Administrative Building, 165 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The September 8, 2020 meeting was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), Kim Moore (Secretary/Treasurer), Ron Beckman (Director), LeRoy Lattin (Director).

Staff Present

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Public Comments:

No public comments.

3. Approval of the August 11, 2020 Minutes

The minutes of the August 11, 2020 meeting were approved on a motion by Kim Moore, seconded by Ron Beckman and passed.

4. Old Business:

A. **IGA-Dispatch Board:** Tabled

5. New Business

A. **Oath of Office – Academy Firefighters:** Chairman John Thompson gave the Oath of Office to the graduating Academy Firefighters.

6. Reports

A. **Financial Report:** Brinkmann reported:

- The P&L and Balance Sheet for August was included in the board packet.
- Burn Permits To Date: 612, 181 permits down from last year
- Working on the 2021 budget for next month's preliminary budget.
- Health Insurance preliminary figures will go up approximately 5% next year.

- The Basic Insurance package will be higher due to claims filed on buildings and apparatuses.
- Received reimbursement from Wells Fargo Pension Fund for the Volunteer portion of the Audit in the amount of \$10,000.00.
- Deadline for Assessor to have evaluations to Special Districts have been extended to October 10th. Larson will present a draft budget once he receives the evaluations. The Assessor said she would try to get them out by the end of September.
- Due to COVID-19, monies for 2020 budget have not been spent. The Auditors put information about COVID-19 in the 2019 final audit
- Reappropriations will be done in November, at that time, Larson will put extra money into reserves and consider paying off some debts.
- Wildland fire money will be received in 2-3 weeks.

B. Chief Report:

- Colorado State Fire Chief Fire Leadership Challenge will be virtual this year.
- Hazmat class is in progress. Once completed a Fire 1 Academy will be started in January 2021.
- The new building at Station 3 has been installed. Shift A is working on storing items and cleaning up around it. There will be a live fire training in a few months and the scrap wood around it will be burned.
- Larson would like to plan a September 11th remembrance in 2021; it will be the 20-year anniversary of 911. Larson will put together a planning group and will involve Ken Rogers, who is involved with local veterans' groups. Larson asked the board to send him any ideas or suggestions they may have. Kim will contact a Bagpiper.
- Larson plans to have a proposal in place by the December board meeting on possible payoffs for Engine 91 and the Administration Building.
- Larson would like to upgrade the training center at Station 3. He would like to put focus on this for the next major project.
- The Fire Prevention department has turned the Fire Prevention program around and has received good compliance in bringing local business up to code. Larson wanted to congratulate FF Robertson and FF Liberton for the work they have done.
- Larson has not received a cost on mobile data terminals for the apparatuses.
- The building for the new communications tower in Chromo has been set-up and should be up and running by the end of September.
- SCBA Compressor will be in around September 9th. Larson will contact Mike Lions of Artic Compressor to set-up the system and provide training.
- Board Retreat scheduled for October 21st at 4:00pm. Food will be provided.

C. Deputy Chief Report:

- Calls to date: 638; The breakdown of calls:
 - ✓368 Fire/Rescue/HazMat
 - ✓270 Medical Assists
- Training hours to date: 2905.
- Last day of the SJF Preposition with Brush 1 is today.
- There is a good chance there could be another deployment with the current fires.
- Beckmann stated the lightning strike was very well done. Larson added that the County, Fire District, and Forest Service worked well together on the Keyah Grande

Fire. Beckman asked if the district has access to a drone. Larson said there are drones from surrounding departments but he is hesitant to purchase one and needs more data on them.

7. Good of the Order

- Larson informed the board that the EMT Academy finished and they are in the process of testing. There has been one firefighter that has completed his National EMT Test and 3 others in the process.

There being no further business, the meeting was adjourned at 7:10 p.m.

Respectfully Submitted,


Kim Moore,
Secretary/Treasurer

DISTRICT SEAL



