

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE PAGOSA
FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

January 9, 2018

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, January 9, 2018, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call to Order

The meeting of January 9, 2018 was called to order at 6:43 p.m. by Chairman Thompson.

Board Members in Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), David Blake (Director), Don Peterson (Director). Ed Ainsworth joined the meeting via telephone.

Staff Present

Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Additions/Deletions to the Agenda

Reports: Firefighter Justus Logan will take his Oath of Office.

3. Public Comments

None.

4. Approval of Minutes

The minutes of the December 12, 2017, were approved on a motion by Don Peterson, with the correction of the "call to order" time, which should read 6:48. The motion was seconded by Jason Webb and passed unanimously.

5. New Business

A. **Approval of the Proposed Policy Change:** Chief Larson explained that the payroll cycle had been changed from a semi-monthly payroll to bi-weekly. The changes proposed are to the Personnel Manual, section 2.1 Work Week and to section 2.14 Pay Periods. These changes coincide with the new payroll cycle. Don Peterson made a motion to accept the Proposed Policy Change, second by David Blake and passed.

B. **Approval of Resolution Calling for the 2018 Regular District Election, Authorizing an Election on the Question of Increasing the Property Tax Levy, and Appointing a Designated Election Official:** Blake made a motion to approve the Resolution, second by Ainsworth. The Resolution in discussion would increase the taxes in 2019. This would be a total levy of 7.85 mills (an increase of 3.783 mills, resulting in an expected 2019 annual tax increase of \$27.24 for a residence worth \$100,000. The increase would increase staffing and benefits to current employees and volunteer, develop a comprehensive replacement schedule for old equipment, and develop contingency reserves.

Blake inquired if Ken Rogers had any feedback from the public. Rogers explained that the feedback he received was approximately 70% positive. He stated that approximately 90% of the people that he talked to did not realize PFPD was not 24/7. Rogers explained to the board the plans of the committee to reach out to the public.

Brinkmann announced the Call for Nominations for the Regular Board of Directors would be published the first week in February. She stated three seats were up for election. The motion passed unanimously.

6. Reports

A. Financial:

- Impact Fees were received from the Town of Pagosa Springs
- The December tax distribution was received today
- Brinkmann is in the process of cleaning up the balance sheet.
- Brinkmann updated the Board on the upcoming Audit timeline

B. Chief's Report:

- Working with IAFC, Safety Health & Survival section, on the bullying project.
- Larson is anticipating attending the Fire Rescue International (FRI) conference being held in Dallas.
- Will attend the La Plata Chief's meeting on January 17, 2018
- Will attend the Southwest Colorado Homeland Security briefing on January 25, 2018 in Durango
- The annual Operating Plan meeting will be January 31, 2018, in our training room
- Larson will be presenting at the Rotary meeting on February 8, 2018
- Larson will contact other public entities to setup meetings concerning the upcoming election
- 2 volunteer resignations have been received this last week
- In 2017 there have been 93 firefighter deaths, up from 2016. This is lower than average over the past 10 to 15 years. 53 of the deaths were cardiac related, 54 of the 2016 deaths were volunteers.

Blake inquired if the ISO rating would be used as a part of the mill levy "talking points" for a neutral cost. Larson stated that a press article discussing ISO ratings would be published within the next few days. Larson reiterated that PFPD could not guarantee a decrease in insurance cost, however, homeowners should check with their insurance carriers.

C. Deputy Chief's Report:

- 567 calls for 2017
- 2560 hours of training that all the volunteers went through
- Call ratio breakdown:
89 calls on Tuesdays; 83 calls on Sundays; 72 calls on Saturdays; 80 calls on Mondays; 75 calls on Wednesdays; 86 calls on Fridays and 82 calls on Thursdays. Saturday & Sunday a total of 155 calls, when no one is at the station.
Between 17:00 and 0800, when no one is at the office, PFPD received 254 calls.

- Macht announced he was proud of the volunteers, stating that with the dwindling numbers of volunteers, the remaining volunteers have stepped up this year. He stated we have 38 volunteers at this time.
- Battalion 1 vehicle spent 305 hours on calls. The Deputy Chief's vehicle spent 172 hours on calls. The Chief's vehicle spent 136 hours on calls. Rescue Truck spent 111 hours on calls and the other Rescue Truck spent 208 hours on call time.

D. Oath of Office:

Firefighter Justus Logan took his Oath of Office.

7. Old Business

None.

8. Good of Order:

None.

There being no further business, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,



Ed Ainsworth

DISTRICT SEAL

