

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

July 9, 2019

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, July 9, 2019, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of July 9, 2019 was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Don Peterson (Treasurer/Secretary) Ronald Beckman (Director) and Kim Moore (Director).

Jason Webb was not in attendance.

Staff Present

Chief Randy Larson, Deputy Chief Karn Macht, Executive Administrative Assistant Shirley Brinkmann

2. Public Comments

None

3. Approval of Minutes

The minutes of the June 11, 2019 were approved due on a motion by Ron Beckman, seconded by Don Peterson and passed

4. The minutes of the June 18, 2019 were not approved due to Jason Webb not being available at this meeting.

5. New Business

None.

6. Old Business

None

7. Reports:

A. Financial: Brinkmann reported:

- A P&L and Balance Sheet was included in the board packet.
- Received the Property Tax Revenues for June
- Received a check from Fire Recovery for one out-of-district incident.
- Burn Permits to date: 645

- Will transfer \$100,000 to the Unrestricted Reserve Account and \$150,000 to the Capital Reserve Account this week as directed from Chief Larson.

B. Chief's Report:

- PFPD has a policy in the By-Laws for emergency meetings.
- The PFPD By-Laws are due to be reviewed. Larson will put a proposal together for a small group to review, revise and update the By-Laws.
- Brinkmann included the By-Laws in the Board's Inprocessing Packets. She stated if they needed a copy, to let her know.
- A meeting with Dispatch Manager, Kati Harr, took place. Larson deferred part of his report to Ron Beckman and John Thompson. Ron reported the subcommittee met for an hour to come up with a plan of action to review the current IGA. He stated the next meeting will take place on July 29th at 3:00 p.m.
- The EMS 1st Responder program was instituted on July 1, 2019. Director Moore inquired on the history of responding to EMS calls. Larson explained the history and how Kati Harr, Dispatch Manager was working hard to put Standard Operating and Procedures (SOPs) in place on the protocol of PFPD's responses to EMS calls. He stated that 7 of the personnel on shift have their EMT certifications and that one of the things talked about with the increase in the Mill Levy was to be able to respond to medical emergencies for the initial primary care sooner.
- The Belgians from Beaumont were visiting. Larson explained the exchange program in place with the Beaumont Belgium Firefighters and the activities they attended while visiting.
- The 4k runners from San Francisco came in the same weekend as the Belgians. They are Running for Cancer from San Francisco to Baltimore as a fund raiser for cancer research.
- A group of Vietnam Veterans came through town. PFPD escorted them through town as a welcome. There were a total of 32 Vietnam Veterans and 1 Korean Veteran.
- The 4th of the July picnic was held at Station 4.
- Captain Clark oversaw the town setting off fireworks.
- Larson will be on vacation until the 29th. Deputy Chief Macht will run the Operations, Executive Administrative Assistant Brinkmann will be in charge of Administration while he is out of town.

C. Deputy Chief's Report:

- 2,499 hours of training for the year.
- 291 calls for service.
- Attended the Missouri Valley Division of the National Fire Chief's Association conference held in Grand Junction on the 28th.
- Attended the Colorado Fire Critical Issues briefing.
- The coverage for the 4th of July activities went well. PFPD had 2 calls during the cookout.

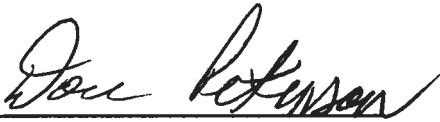
8. Good of the Order

- The department/volunteer picnic will be held on August 24, 2019.
- Larson will be attending the Fire Rescue International Conference for the International Association of Fire Chiefs being held in Atlanta. He will be presenting on Bullying and Harassment.
- Brinkmann announced that the registration was open for the Special District's Conference.
- Brinkmann stated all Board members received a new iPad due to their old ones being out-of-date. She stated that if any of the Board members need instruction to make an appointment with Captain Montoya.
- Brinkmann informed the Board they had new email accounts through the District. All board packets will be sent to the new email only, that personal emails and dropboxes will not be utilized. She informed the board that their new pagosafire.com emails will handle large reports.

9. Adjournment

There being no further business, the meeting was adjourned at 7:40 p.m.

Respectfully Submitted,



Don Peterson,
Secretary/Treasurer

DISTRICT SEAL

