

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

October 8, 2019

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, October 8, 2019, following the regular meeting of the Pagosa Fire Protection District Firemen's Pension Fund Board of Trustees held at 6:30 p.m. in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of October 8, 2019 was called to order at 6:40 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Ronald Beckman (Director), Kim Moore (Director).

Jason Webb (Vice Chairman) and Donald Peterson (Secretary/Treasurer) joined the meeting via telephone conference call.

Staff Present

Chief Randy Larson, Executive Administrative Assistant Shirley Brinkmann

Deputy Chief Macht was out of town on business and unavailable to attend.

2. Pledge of Allegiance

3. Public Comments

No public comments.

4. Approval of Minutes

The minutes of the September 10, 2019 were approved on a motion by Kim Moore, seconded by Ron Beckman and passed.

5. New Business

A. Review of the 2020 Preliminary Budget: Chief Larson presented the Preliminary Budget to the Board. Larson explained the drop in the residential assessment rate and pursuant to PFPD's election, the mill levy could be adjusted to compensate for any loss of residential taxes. Beckman inquired about the election expense. Larson explained that PFPD would have a board election in May of 2020.

B. Motion to go into Executive Session Pursuant to C.R.S. §24-6-402(4)(f) for discussion of a personnel matter involving the contract of the Fire Chief, who was previously informed of the meeting. Larson requested the discussion to be held in Open Session. The board discussed a possible policy change in lieu of paying health insurance for a period of time. Peterson explained he would like more time to review the sick time policy prior to making a decision on paying health insurance by contract negotiations. Moore inquired what the timeframe is for renewing the contract. Larson replied that he has been working without a contract for several months, stating his contract is on a month-to-month basis until a

new one has been negotiated, hopefully by 2020. Peterson made a motion to table the contract negotiations until the November meeting, seconded by Beckman and passed.

- C. Specific Ownership Tax Reimbursement Approval: Larson asked the board to approve a reimbursement to the County for an error in calculations that was made on the last Specific Ownership Tax distribution. Thompson inquired if it had been verified. Larson stated it had been verified. Peterson made a motion to approve the reimbursement to the County for the amount of \$47,478.64, seconded by Moore and approved.

6. Old Business

None

7. Reports

A. Financial:

- Profit and Loss and Balance Sheet was included in the board packet.
- Chief Larson asked the board to look at the Wildland Firefighting line item located on the P&L. Larson explained the process of deployment on the income side vs. the payroll expense to the board.
- A deposit was made for 2 out-of-district incidents.
- Haven't received the September Tax disbursement to date.
- Burn Permits to date: 820.
- All wildland incidents have been billed.

B. Chief's Report:

- Station one needs a new roof. Insurance is going to cover most of the work. The work is being done by AMCAT out of Durango.
- Deputy Chief Macht and Captain Montoya, Fleet Manager, are in Minnesota performing the final inspection on PFPD's new apparatus. After the final inspection the truck will stop in Lakewood, Colorado, where the final check is performed. From Lakewood it will be headed to Ignacio for the Colorado Firefighter Academy and should be delivered to PFPD on Monday. It will take approximately two weeks to get everything mounted and hopefully will be put into service by the first of the month.
- PFPD has been working diligently through the Dispatch board to get their budget finalized. They are going to pursue residency in the Harman house along with the Sheriff's department sometime in 2020.
- The Town is looking into an Urban Renewal Authority for Pagosa Springs.
- The Colorado Leadership Challenge is coming up the 21st through the 26th, being held in Keystone. Larson, and Macht will be attending along with Lt. McKain who is going for officer development classes for part of the week.
- This is Fire Prevention Week. The crews are performing fire drills and some prevention at the schools.
- The ISO interview went well. They have 6 months to give us information from the interview.
- Will be presenting to the Rotary club, showing the new apparatus and informing the Rotary on the changes PFPD has made since the mill levy increase.

- Contracted with Plymovent to receive a new exhaust system at Station 1. An AFG grant was awarded by FEMA of \$54,000 for an exhaust system in our bays.
- An Amkus extrication tools demonstration will be conducted on the 10th at 11:00 at Station 4. A car has been donated in order to perform the demonstration.
- Have confirmed that the Town is no longer collecting Impact Fees for PFPD. Moore inquired what Impact Fees are. Larson explained what Impact Fees are and what they could be used for.

Beckman inquired about the Open House. Larson gave a report on the Open House. He stated that EMS participated and NFPA brought in their sprinkler demonstration trailer.

8. Good of Order:

- 15 people are attending the Emergency Medical Responder class.
- A Driver Operator class will be held in November.

There being no further business, the meeting was adjourned at 7:40 p.m.

Respectfully Submitted,



Don Peterson,
Secretary/Treasurer

DISTRICT SEAL

