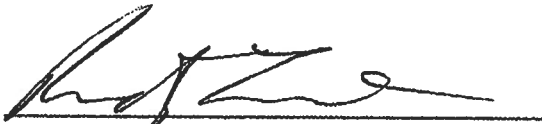


STATE OF COLORADO)
COUNTY OF ARCHULETA) SS.
PAGOSA FIRE PROTECTION DISTRICT)

PUBLIC HEARING ON PROPOSED 2017 BUDGET

NOTICE IS HEREBY GIVEN that a public hearing on the proposed 2017 budget of the Pagosa Fire Protection District Board of Directors and Firemens' Pension Fund Board of Trustees will be held at the regular meeting on Tuesday, November 8, 2016, at 6:30 p.m. in the training room at Station #1 located at 191 North Pagosa Blvd., Pagosa Springs, Colorado.

**FOR THE BOARD OF DIRECTORS
PAGOSA FIRE PROTECTION DISTRICT**



Randy Larson,
Fire Chief

DISTRICT SEAL

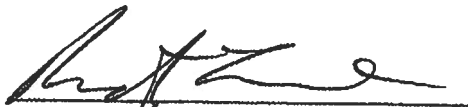


The Pagosa Fire Protection District Board of Directors will hold its regular meeting on Tuesday, November 8, 2016, at 6:30 p.m. in the training room at Station #1 located at 191 North Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

**PUBLIC HEARING ON PROPOSED 2017 BUDGET
BOARD OF DIRECTORS**

1. Call to Order
2. Additions/Deletions to the Agenda
3. Approval of the October 11, 2016, Minutes
4. New Business:
Review of the 2017 General Fund Budget
5. Reports:
 - A. Financial Report: January-September 9, 2016
 - B. Chief Report
6. Old Business
 - A. Adoption of the Personnel Policy Manual Approval of Final Audit
 - B. Health Insurance Proposal
7. Good of the Order
8. Adjournment

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.



Randy Larson,
Fire Chief
Pagosa Fire Protection District

DISTRICT SEAL



The Pagosa Fire Protection District Board of Trustees will hold its regular meeting on Tuesday, November 8, 2016, at 6:30 p.m. in the training room at Station #1 located at 191 North Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

**PUBLIC HEARING ON PROPOSED 2017 BUDGET
BOARD OF DIRECTORS AND THE BOARD OF TRUSTEES**

1. Call to Order
2. Pledge of Allegiance
3. Public Comments
4. Additions/Deletions to the Agenda
5. Approval of the September 13, 2016, Minutes
6. New Business:
Review of the 2017 Pension Fund Budget
7. Old Business
Mark Aizenberg Announcement of Meeting
8. Good of the Order
Change of Date and Hour of Pension Meetings-2017
9. Adjournment

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior to said meeting.



Randy Larson,
Fire Chief
Pagosa Fire Protection District

DISTRICT SEAL



**RECORD OF PROCEEDINGS OF THE PUBLIC HEARING ON TH3E PROPOSED BUDGET
FOR THE PAGOSA FIRE PROTECTION DISTRICT FIREMENS' PENSION FUND BOARD OF
TRUSTEES**

November 8, 2016

A Meeting of the Firemens' Pension Fund Board of Trustees was held on Tuesday, November 8, 2016, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of November 8, 2016, was called to order at 6:30 p.m. by Chairman Thompson.

Board Member Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), Ed Ainsworth (Secretary/Treasurer), David Blake (Director), Don Peterson (Director), Steve Voorhis (Trustee), and Bill Crouse (Trustee).

Staff Present

Shirley Brinkmann (Executive Administrative Assistant). Randy Larson (Fire Chief) joined the meeting via telephone.

2. Pledge of Allegiance

Thompson led the Pledge of Allegiance

3. Additions/Deletions

None

4. Approval of Minutes

The minutes of the September 13, 2016 meeting were approved on a motion by David Blake, second by Don Peterson and passed.

5. New Business

After review and discussion of the 2017 proposed budget, Thompson opened the public hearing for comments. There were no comments from the public. After review and corrections, the board will vote to adopt the final budget at the December 13, 2016 meeting.

6. **Old Business**

Mark Aizenberg, Investment Officer, Johnson Aizenberg Financial Strategies Group, was contacted and sent the Actuarial Study presented by Paul Barker, Actuarial Consultant. Mark stated that he had not been able to get in touch with Paul to discuss the concept presented to the board. Mark will attend the December 13, 2016 meeting to discuss the actuarial study. The Board agreed to table the discussion until the December 13, 2016 meeting.

7. **Good of the Order**

None

8. There being no further business the meeting adjourned at 7:05 p.m.

Respectfully Submitted,



Edward Ainsworth
Secretary/Treasurer

DISTRICT SEAL



**RECORD OF THE PROCEEDINGS OF THE PUBLIC HEARING ON THE PROPOSED
BUDGET OF THE PAGOSA FIRE PROTECTION DISTRICT AND THE REGULAR
MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

November 8, 2016

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, November 8, 2016, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of November 8, 2016, was called to order at 7:05 p.m. by Chairman Thompson.

Board Member Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), Ed Ainsworth (Secretary/Treasurer), David Blake (Director), Don Peterson (Director)

Staff Present

Executive Administrative Assistant Brinkmann, Chief Larson attended the meeting via telephone.

2. Additions/Deletions to the Agenda

None

3. Public Comments

None.

4. Approval of Minutes

The minutes of the October 11, 2016, were approved on a motion by David Blake, seconded by Ed Ainsworth and passed.

5. New Business

The 2017 proposed budget was reviewed and discussed. Chairman Thompson opened the public hearing for comments on the proposed general fund budget. There were no comments from the public. The board will vote to adopt the final budget at the regular meeting on December 13, 2016.

6. Reports:

A. Financial Report: January-October, 2016

Brinkmann updated the board on the progress of year-end figures.

- The SDA conference scholarship had been received.
- Wildland assignment documentation is in the review status.
- USA Recovery had collected for 3 more incidents.

B. Chief Report

- Chief Larson updated the Board on the process for hiring the Deputy Chief. He informed the board that one of the candidates withdrew his application.
- Two staff members will be attending the Assessment Center.
- An updated USA Recovery Report was included in the Board packet.

7. Old Business

A. Discussion of the Personnel Policy and Procedure Manual:

- Peterson suggested "Marijuana" specifically be included in the Drugs & Alcohol section;
- Ainsworth suggested the District's reimbursement from the employee's stipend for jury service, be excluded;
- Peterson suggested paid staff must resign their employment prior to taking a board position;
- Webb inquired as to the annual maintenance of the manual. Larson assured the Board that the manual would be reviewed on a biennial basis, if not annually.
- Blake inquired about the severance agreement. Larson explained that by adopting the manual, the severance agreement would be terminated.

Webb made a motion to approve the Personnel Policy and Procedure Manual with corrections and omissions. Peterson seconded the motion. The motion carried unanimously.

B. Health Insurance Proposal

Larson recommended, due to insurance renewal deadlines, insurance coverage for the year 2017 remain the same. This would allow time to review other insurance options. The board agreed to keep the insurance coverage the same for the year 2017.

8. Good of Order:

Changing the hour in which the board meetings are held was discussed. No decision or action was taken.

9. There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

DISTRICT SEAL



Edward Ainsworth
Secretary/Treasurer