

RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE PAGOSA
FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

December 8, 2015

A meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, December 8, 2015, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

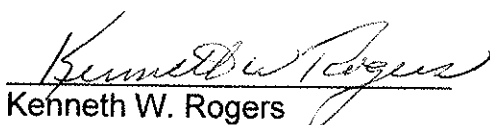
1. Chairman Lattin called to order the general meeting of the Pagosa Fire Protection District. The following directors were present: Ken Rogers, David Blake, John Thompson, and Jason Webb.

Staff Present: Chief Bower, Asst. Chief Larson, Asst. District Manager Brinkmann

2. The 2016 Budget documents were reviewed. David Blake inquired if the cost of living was reflected in the budget. Chief Bower stated they were and reiterated there would not be any merit raises. Chairman Lattin stated he liked seeing stipends given to the volunteers. Ken Rogers inquired if the stipends were quarterly or annually. Assistant Chief Larson stated stipends would be given annually. Approximately 40 volunteers received stipends this year, \$240 being the maximum amount given and the average amount between \$60-80. He announced when the stipend program was initiated last year, it was meant to be used as an incentive to attend training sessions. He is in the process of revising the stipend program to be more of an award and appreciation program.
3. Chairman Lattin made a motion to adopt Resolution 151208 Adopting the 2016 Budget, Setting Mill Levies and Appropriating Sums of Money, second by Ken Rogers and passed.
4. Chief Bower handed out a copy of a letter she received from Town Mayor, Don Volger, along with pages 82-84 of Title 32, Colorado Revised Statutes 2013. She asked the Board to review the letter and the law in the next week or two and email her with any comments or questions. She stated she does not recommend a blanket approval of this letter without further discussion and suggested to invite Mayor Volger and Greg Schulte, Town Manager, to the January Board meeting to discuss the letter in detail. LeRoy Lattin asked if the Town of Pagosa Springs was a home rule municipality. Chief Bower made a note to look into home rule municipalities. The Board agreed to invite Mayor Volger and Greg Schulte to the next board meeting.

5. Jason Webb announced that he and Assistant Chief Larson met to discuss the Intergovernmental Agreement (IGA) between Upper San Juan Hospital District and Pagosa Fire Protection District. Jason will present a more detailed plan at the January meeting. Assistant Chief Larson stated he would like the Captains to have their Fire Officer 1 certifications and one of the requirements for Fire Officer 1 is EMT basics.
6. Chief Bower announced the call volume was at 578 at the end of November. Assistant Chief Larson stated that the call volume was projected around 606 and he projected the year end number would be around 700.
7. Chairman Lattin thanked the Board and staff for covering for him in his absence at the last meeting.
8. Randy announced his plans to promote some volunteers to Lieutenants and stated that the process will be starting in January. He would like to have them sworn in at the March 8th board meeting.
9. John Thompson inquired about the process of board members terming this year. Chief Bower responded that a legal notice needs to be posted in the newspaper in January. The election would be held in May.
10. John Thompson asked if an annual, semi-annual or quarterly newsletter should be submitted to the Pagosa Sun. Manager Brinkmann replied that a procedure for press releases is being written. She stated press releases had already been submitted to the Pagosa Sun and the Pagosa Daily News as of last week. She informed the Board that Jasmin will keep track of how many press releases are published throughout the year. Assistant Chief Larson directed Jasmin to submit a standard press release, the last week of each month, announcing the dates of our upcoming board meetings. Brinkmann stated that press releases are prioritized by the newspapers and are a free service. She stated all public notices and press releases will be posted on the District's website. John Thompson asked if the Insurance Services Office (ISO) information could be printed in the newspaper. Brinkmann suggested that this be added to our website. Between the press releases, notices and website, we hope to keep the public more informed and to be as transparent as possible.
11. There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,


Kenneth W. Rogers
Secretary/Treasurer

DISTRICT SEAL

