

RECORD OF PROCEEDINGS OF THE REGULAR MEETING OF THE PAGOSA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

June 10, 2014

The regular meeting of the Board of Directors of the Pagosa Fire Protection District was held on Tuesday, June 10, 2014, at Station #1 located at 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. The meeting was called to order by Chairman LeRoy Lattin at 6:30 p.m. The following directors were present: Ken Rogers, John Thompson, David Blake and Jason Webb.
2. The minutes of the May 13th meeting were approved as written on motion by Ken Rogers, second by Jason Webb and passed.
3. Chief Bower asked the Board to consider renewing a 6 year contract for Zach Richardson, Town Fire Code Official. History was given to update Jason Webb on the need to retain Zach Richardson until David Hartman receives all the certifications required for the Fire Marshal position. After review and discussion, the board decided a timeline stating an educational plan should be added, the contract should be renewed every year, and the dollar amount should be corrected.
4. LeRoy Lattin inquired if there would be a Firemen's Pension Fund Board of Trustee meeting in July. A preliminary date of July 22nd was set. Shirley Brinkmann will check with Mark Aizenberg, Investment Officer, Financial Strategies Group of Wells Fargo, to see if he would be available. Chief Bower asked the Board to prepare questions prior to the meeting.
5. Chief Bower informed the Board of the SDA Conference which will be held September 10-12, 2014. She stated that she would be sending Shirley Brinkmann to the Academy this year with a 2-year plan to teach her the laws and financial rules of the District. Chief Bower asked the Board to give a commitment on whether they would be attending the conference.
6. David Blake inquired about the questions Clark, White & Associates sent to the staff and Board of Directors in reference to fraud. Ken Rogers, LeRoy Lattin and Chief Bower reinforced the requirements and procedures set in place to prevent fraud. Chief Bower reminded the board that any check over \$3,000.00 requires 2 signatures. Chief Bower will set John Thompson up at the Bank of Colorado to sign checks.
7. Assistant Chief Leewitt mentioned he had a meeting in Hinsdale County on June 11th to discuss Pagosa Fire Protection District's Response Guidelines and commitment to serve the District's community.
8. Assistant Chief Leewitt discussed the apartment available for rent. He stated he posted an advertisement on the PFPD's website and the local newspaper. As of date, he has not received one call. Jason Webb suggested that he place an advertisement in the Front Range and Colorado Springs areas.