

RECORD OF PROCEEDINGS OF THE REGULAR MEETING
OF THE PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

June 11, 2013

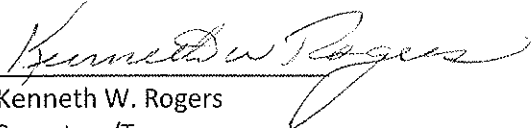
The special meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, June 11, 2013 at Station #1 located at 191 N. Pagosa Blvd, Pagosa Springs, Colorado.

1. The meeting was called to order at 6:30 p.m. by Chairman Lattin. The following directors were present: John Thompson and John Weiss. David Blake joined the meeting via FaceTime. Director Rogers was excused from the meeting.
2. The minutes of the May 28, 2013, meeting were amended changing Steve Chase to Steve Charles. The minutes were then approved on motion by John Thompson, second by Leroy Lattin and passed.
3. Chief Bower handed out the Fire & Police Pension Association's (FPPA) Resolution to include clerical staff employed by a fire protection district to participate in the statewide defined benefit plan. Clerical staff is now covered by CCOERA. After discussion on the history with CCOERA, LeRoy Lattin moved to adopt Resolution 130611A. The motion was seconded by John Thompson and passed unanimously.
4. Chief Bower asked the board for approval to close the Debt Service Bank Account applying the monies to the budget for the remodel on Station 1. LeRoy Lattin moved to approve with a second by John Weiss. The motion passed unanimously.
5. Chief Bower proposed that Phase 1 of Station 7 construction be finished this year and add Phase 2 to the budget for next year. Manny Trujillo reminded the board in order for a Certificate of Occupancy (CO) to be issued that both phases needed to be complete. John Weiss asked if we could still utilize Station 7 to store trucks and equipment without obtaining a CO. Diane answered that Station 7 could still be utilized; however, the equipment upstairs needed to be moved. LeRoy Lattin asked if the Fire Protection District needed to acquire more bids. Diane informed the board that Phase 1 construction would be under \$65,000 so other bids would not be necessary. Station 7, Phase 1 construction was then approved on motion by John Weiss, second by John Thompson and passed.
6. The Assistant Chief/Operations & Training position was discussed at length. The interview process was reviewed. Six people interviewed. Four out the six people made the cut. Out of the four, one withdrew his application and the other three were determined not to be a good fit with the department. John Thompson stated he was impressed with Charles Balke, Assistant Chief of Cortez Fire Department, who was a member on the interview board. He stated he would hire Asst Chief Balke due to the fact he was focused on training and could hold his own with the upcoming ISO inspection. John Weiss asked if he applied for the position. After the interview process was complete, Diane Bower informed the applicants that she would be reevaluating the interview process; however, she had scheduled an interview with Balke. LeRoy Lattin stated he was not comfortable with hiring Charles Blake due to the fact he didn't go through the interview process. Chief Bower assured the board that it was legal to offer the job to Balke after she interviews him;

however, one of the determining factors would be how well he would fit within the department and with the staff. LeRoy said he would be in the area on June 14th and might be available for interviewing Asst Chief Balke.

7. LeRoy Lattin inquired about the status of the upcoming ISO inspection. Chief Bower reported that Skip Starling was involved with his hometown ISO inspection at the current time. She expects to have the date set for his arrival in the near future.
8. Chief Bower asked the board to consider reimbursing her for the \$12,000 paid to FPPA due to late charges. She explained that when she was hired full-time by the District in January, 1988, she was invested with CCOERA. At that time, FPPA would not accept administrative/clerical personnel. explained that when she started full-time in 1982 her pension was with CCOERA. Under Chief Thompson, her job title was changed from District Manager to Assistant Chief; however, there were no changes in duties. The Board requested that Chief Bower contact the attorney to see if this issue can be redressed; however, the Board did not have a problem with reimbursement.
9. The Board was informed that Ken Levine had requested a burn permit. Chief Bower had discussed this with Linda Glesne. The consensus was that the new permit requires signature prior to receipt and Mr. Levine will have to appear personally prior to the permit being issued.
10. John Weiss proposed that a Resolution be adopted to nominate Chief Bower as District Manager of the Year. The Resolution 130611B was approved on motion by LeRoy Lattin, second by John Thompson and passed unanimously.
11. There being no further business, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,


Kenneth W. Rogers
Secretary/Treasurer

DISTRICT SEAL