

RECORD OF PROCEEDINGS OF THE REGULAR MEETING OF THE PAGOSA FIRE
PROTECTION DISTRICT BOARD OF DIRECTORS

FEBRUARY 12, 2013

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, February 12, 2013, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, CO.

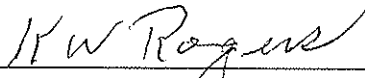
1. Chairman LeRoy Lattin called the meeting to order at 6:35 p.m. The following directors were present: John Weiss, David Blake, John Thompson and Ken Rogers.
2. The minutes of the January 12, 2013 meeting were approved as amended on a motion by David Blake, second by LeRoy Lattin and passed.
3. The financial statement was reviewed and it was noted that the format was different due to the fact that variances from the budgeted amounts were not provided since this is the first statement of the new year. Going forward it was decided that variances from budgeted amounts will be provided on a quarterly basis. Chief Bower reported that adjusting entries for 2012 income/expense recorded in 2013 will be reflected in the financial statement for February at the March meeting.
4. The Board discussed a Memorandum of Understanding (MOU) between the PFPD and CDOT for fire protection for their buildings in the local fire jurisdiction. Two (2) MOU's were provided for the Piedra Sand Shed and East Fork Shop and Garage. The Board authorized Chief Bower to sign the memos on behalf of the District. The department will be responding to these out of district locations and will bill CDOT accordingly for the response. It was determined that it may be necessary to execute an MOU for the in district 14th Street facility as well.
5. After the debacle of the Four Mile Road fire, it was suggested that we make some changes in the Open Burning Restrictions for the District. Our attorneys made revisions in the existing Open Burning Restrictions document with proposals that would put permit purchasers on notice that if restrictions were violated or ignored he/she would be subject to penalties including the costs associated with fighting an out of control burn. After discussion and with amendments that better clarify our requirements the Board approved Resolution 2013-0212 A RESOLUTION ADOPTING REVISED OPEN BURNING RESTRICTIONS. The motion to

approve with amendments was made by Ken Rogers, second by David Blake and passed.

6. Chief Bower reported that she would be traveling to Denver to participate in an ISO meeting sponsored by the Denver area Fire Chiefs.
7. The remodel of the front office of Station 1 will be paid for from the balance of the Debt Service account. There have been several unforeseen circumstances involving the construction including a roof leak and a mold issue in the crawl space. Obviously both issues must be resolved and any additional cost overrun will be paid out of the general fund.
8. Chief Bower is investigating stipend payments to volunteers and will report on her findings at the next meeting.
9. The next meeting will be held on Tuesday, March 19 to accommodate attendance by a quorum of directors. This meeting will also be a joint meeting with the Pension Fund Trustees and will finalize the transfer of the Pension Fund to the new investment manager.
10. There be no further business the meeting was adjourned at 7:40 p.m.

Respectfully submitted:

DISTRICT SEAL



Kenneth W. Rogers, Secretary/Treasurer

