

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE  
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

July 14, 2020

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, July 14, 2020, held at 6:30 p.m. at the Administrative Building, 165 N. Pagosa Blvd., Pagosa Springs, Colorado.

**1. Call To Order**

The meeting of July 14, 2020 was called to order at 6:41 p.m. by Chairman Thompson.

**Board Members In Attendance**

John Thompson (Chairman), Jason Webb (Vice-Chairman), Ron Beckman (Director), LeRoy Lattin (Director)

Kim Moore (Secretary/Treasurer) was not in attendance.

**Staff Present**

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

**2. Public Comments:**

No public comments.

**3. Approval of the June 9, 2020 Minutes**

The minutes of the June 9, 2020 meeting were approved on a motion by Ron Beckman, seconded by LeRoy Lattin and passed.

**4. Old Business:**

None.

**5. New Business**

- A. Discussion – IGA Dispatch Board:** Larson updated the board on the Dispatch Center. He explained the concerns he had in the fair funding formula being used and future increases. Larson will present the Dispatch Board a proposal on a "flat fee" per call at the next meeting. Beckman stated the discussion was tabled in order to receive proposals until the next dispatch board meeting. Beckman agreed with the 'flat fee' rate stating the more simple the better. Larson asked the board to approve Beckman and Larson to work in "good faith" to come up with a solution with Dispatch for an IGA. Lattin made a motion to approve Beckman and Larson to work in "good faith" for a solution to the Dispatch IGA,

seconded by Thompson and passed. Webb abstained from voting due to a conflict with him working for the hospital.

- B. SCBA: Larson explained that in 2016 PFPD purchased new Self-contained Breathing Apparatus (SCBA) to replace the old and outdated ones. At the time of purchase, a modification was made to the SCBA Compressor System in order for the outdated system to work with the new SCBAs. The modification was a temporary solution and a new system will need to be purchased. Larson proposed a new SCBA Compressor System be purchased as a capital expenditure and included proposals in the board packet. Larson reviewed the bids with the board. Webb made a motion to approve the Arctic Compressor, seconded by Beckman and passed.

## 6. Reports

### A. Financial Report: Brinkmann reported:

- The P&L and Balance Sheet was included in the board packet.
- The property tax was received for June.
- Burn Permits To Date: 531.

### B. Chief Report:

- Driver Operators class is completed. Went well.
- Physicals are scheduled for the July 23rd, 24<sup>th</sup> and 25<sup>th</sup>. Board members are welcome to receive a physical. Firefighters are required to go through the physical or get a "fit for duty" from their own physician.
- Working on a physical agility test to be given later in the fall. The fire-fit machine will be utilized for this physical.
- The August Fire-Rescue International conference has been cancelled.
- The Prevention vehicle is sitting in Albuquerque. Captain Montoya is working on getting it here next month.
- The Fleet truck that was budgeted will have to be postponed until next year due to COVID and factory delays.
- 2021 Budget packets have been handed out to department heads. Will be meeting with them over the next couple of weeks for review.
- Finance and budget: With COVID delays and shutdowns PFPD departments have not been able to spend the budget for 2020 (i.e. training, travel, vehicle purchases, etc...). Budget items will have to be reappropriated.
- Asked the board for a 4 to 6 hour window, at their convenience, to have a Board Strategy session. This session would be to discuss long range goals for the District. The board supported this proposal. Larson will send an email out to arrange times and dates for a fall session.

### C. Deputy Chief Report:

- Calls to date: 450.
- Training hours to date: 2418.
- The Brush truck is still out on SJF Preposition with the Forest service.

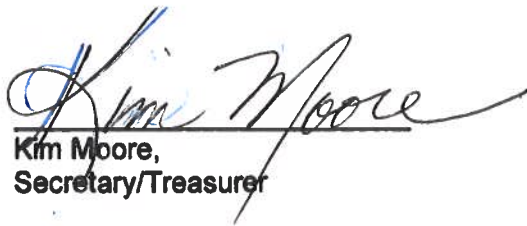
- The Academy is going well. They are meeting 1 day a week and some of them have been coming in and spending time with the different shifts. Upon graduation they will take their Oaths of Office at a Board meeting.

**7. Good of the Order**

- Webb thanked PFPD and the board for their support through his leave time.
- Brinkmann reported the SDA conference has been cancelled for 2020. She will keep the board updated if anything will be held virtualy.

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully Submitted,



Kim Moore,  
Secretary/Treasurer

**DISTRICT SEAL**

