

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

August 11, 2020

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, August 11, 2020, at 6:30 p.m. at the Administrative Building, 165 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The August 11, 2020 meeting was called to order at 6:35 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Kim Moore (Secretary/Treasurer), Ron Beckman (Director)

Jason Webb (Vice Chairman) and LeRoy Lattin (Director) were not in attendance.

Staff Present

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Public Comments:

No public comments.

3. Approval of the July 14, 2020 Minutes

The minutes of the July 14, 2020 meeting were approved on a motion by Ron Beckman, seconded by Kim Moore and passed.

4. Old Business:

None.

5. New Business

A. Consideration of Approval: IGA-Dispatch Board: Larson updated the board on the status of the IGA-Dispatch Board. Beckmann made a motion to table this item until the next meeting. The motion was seconded by Moore and passed.

B. Changes to the Personnel Policy and Procedure Manual: Larson reviewed Section 4.8 Parental Leave with the board explaining the policy currently states an employee can have up to 6 weeks of unpaid leave. He asked the board to consider changing it to 12 weeks of unpaid leave, to fall in compliance with the FMLA regulations. Moore made a motion to change the current policy as requested, seconded by Beckman and passed.

Larson asked the board to consider adding the Pregnancy Accommodation, provided by the District's attorney, to Section 4.6 Maternity Leave. Moore made a motion to accept the Pregnancy Accommodation addition. Beckman seconded the motion, the motion passed.

6. Reports

A. Financial Report: Brinkmann reported:

- The P&L and Balance Sheet for July was included in the board packet.
- Received Reimbursement for 1 out-of-district vehicle accident.
- The wildland billing has been processed.
- Burn Permits To Date: 542.

B. Chief Report:

- Larson suggested the board members meet for long range planning. The board members suggested having it on a Wednesday, late afternoon or evening.
- SCBA-Compressor has been ordered.
- Physicals are done for all staff, volunteers and Board Members.
- Dispatch Board is discussing a Board Retreat for long range planning; no date set yet.
- A storage building has been purchased for Station 3. The building will be used to store pallets and miscellaneous items used for training.
- Working on a deal with the Town of Pagosa Springs to repave Station 1. The District will purchase the materials and the Town will have it repaved. Larson will begin looking at the cost of paving the administration building parking lot.
- Received a letter of resignation from Lieutenant McKain. A Lieutenant's examination has been scheduled for October 14th. This position will be filled as an internal promotion. Two temporary Firefighters will be hired; one to fill the light duty position and one to fill McKain's position until another lieutenant can be hired.

C. Deputy Chief Report:

- Calls to date: 550; 119 in July. The breakdown of calls:
 - ✓40 service calls
 - ✓85 good intent
 - ✓38 false alarms
 - ✓3 lightning strikes
 - ✓1 special event
 - ✓43 fires
 - ✓50 motor vehicle accidents
 - ✓4 search and rescues
 - ✓3 extrications
 - ✓2 high angle rescues
 - ✓1 water rescue
 - ✓1 swift water rescue
 - ✓1 water craft
 - ✓42 hazardous conditions
 - ✓2 dumpster fires


- Training hours to date: 2393.

7. Good of the Order

- Larson read a letter that he and Dr. Webb of Pagosa Springs Medical Center received. The letter praised the exceptional care their mother received and asked them to pass along their gratitude to Deputy Chief Macht, Firefighters Ferguson, Schaaf, Burch and Paramedics Hoffman and Wolf of Pagosa Springs Medical Center. Randy will write a letter of commendation to our staff and the Pagosa Springs Medical Center staff.

There being no further business, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,



Kim Moore,
Secretary/Treasurer

DISTRICT SEAL

