

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

May 14, 2019

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, May 14, 2019, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of May 14, 2019 was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), Don Peterson (Treasurer/Secretary) joined the meeting via telephone, and Ronald Beckman (Director).

John Daffron was out of town and not able to attend.

Staff Present

Chief Randy Larson, Deputy Chief Karn Macht, Executive Administrative Assistant Shirley Brinkmann

2. Pledge of Allegiance

3. Additions/Deletions to the Agenda

None

4. Public Comments

None

5. Approval of Minutes

The minutes of the April 9, 2019 were approved on a motion by Ron Beckman, seconded by John Thompson and passed.

6. New Business

Dispatch Partnership Work Group: Chief Larson explained the next step for organizing a Dispatch Partnership Work Group is to form a multi-jurisdictional committee that can look over the Intergovernmental Agreement which spells out how the Dispatch Center will work under the Board, the responsibilities of the authority of the Board and the funding mechanism for Dispatch. He stated he had asked the other members of the dispatch board to talk to their boards in order to put a couple of people from each board to form a work group. The work group would help come up with solutions for the funding mechanisms and then moving forward, to help figure out what they want to do about a new dispatch facility and upgrades to the center. He asked PFPD's Board to have an agreement that PFPD will participate in the working group. Beckman inquired if a Manager had been hired. Larson stated that Kati Harr, Durango La Plata Emergency Communications Center Supervisor had been hired for the Dispatch Manager position. He stated she would tour each agency and the Dispatch Center on April 10, 2019. She will start June 24, 2019. Beckman inquired if the generator had been

replaced. Larson stated that at this time the generator was fixed but not replaced. Don Peterson made a motion to participate in the Dispatch Partnership Work Group, seconded by Ron Beckman and passed. Thompson and Beckman volunteered to represent Pagosa Fire Protection District in the work group.

7. **Old Business**

Approval of the Strategic Plan: Larson distributed a copy of the Strategic Plan at the last meeting. Jason Webb made a motion to bring the Strategic Plan off the table for discussion, seconded by Ron Beckman and passed. The 2017-2020 revised March 2019 opened for discussion. Don Peterson made a motion to approve the Strategic Plan as written, seconded by Jason Webb and passed.

8. **Reports**

A. Financial: Brinkmann reported:

- The Auditor will be contacting a board member for questions.
- Received the Property Tax for April.
- Burn Permits to date: 235.
- We received a Safety Grant from The Colorado Special Districts Property and Liability Pool. They approved the purchase of a 4 unit gear dryer and pay one half of the purchase. Beckman inquired where the gear dryer would be located. Larson explained it would be at Station 1. He stated the extractors (washers) were purchased through the Safety Grant.

B. Chief's Report:

- The Principals of Modern Fire Attack class was held on May 4th. The International Society of Fire Service Instructors brought in Seth Barker, Captain/Training Officer from Big Sky Fire Department who presented an 8 hour SLICERS class. The SLICERS class means: Size up, Location, Identify and Contain, Extinguish, Rescue and Salvage. Thirty one people participated in the class.
- Started the Audit yesterday. Larson had his annual discussion with them.
- Pension board nominations have gone out. Larson has received two nominations. If both want to run, the ballot will go out Friday, May 17, 2019. If only one wants the position, an acclamation vote will occur at the July pension meeting.
- Larson and Macht have been working hard on the the 1st Responder program. PFPD's insurance would cover medical direction however, could settle without comment from the Medical Director. Larson has found a company that will offer insurance for the medical Director with a 6 month policy. The Rider gives the Medical Director the authority to make the decisions for settlement. Larson, Webb and Dr. Flemmings will be meeting May 15, 2019.
- Fire Recovery was asked to submit a claim for reimbursement on an out-of-distict structure fire. The insurance company agreed to pay \$3,000.
- Will be attending the Missouri Valley Division Conference in June being held in Grand Junction.

Beckman inquired about the plumbing problem at Station 1. Larson stated it had been resolved. One of the issues is that one-half of the station is below the sewer grade so it goes into holding and pumped out. The way the pump was initially caused it to constantly run.

Beckman inquired about the possibility of a gas leak at Station 3. Larson replied that the propane bill has decreased. No resolution as to why it had been so high, however the problem has been fixed.

C. Deputy Chief's Report:

- 175 calls for the year.
- 1840 of combined training hours.
- Today marks the 6th pack tests. We have 24 firefighters that have red cards.
- Last week PFPD had two public events. One at the Elementary school for the Red Ribbon Helicopter event and a fire drill at the Head Start school.
- Met with the Forest Service, the FMO and the AMFO and the crew leaders for crew 6 and Mike LeRoux from Archuleta County to talk about the upcoming fire season and fire planning, making sure all entities were on the same page.
- Have hired the Wildland seasons Squad Boss who will be starting May 24th and he will meet up with the two crew members from the County to start the PFPD/Archuleta County seasonal wildland crew.

Larson stated that three conditional offers for firefighters were sent to fill the spots coming open in July. One has taken the Wildland Squad Boss position so his shift position will be held until after wildland season. Another one has accepted the offer and PFPD is waiting to hear on the third available position.


9. Good of the Order

- John Thompson announced that he and Don Peterson had completed the 360° review for Chief Larson. The review was favorable.
- The new budget preparation will begin in June. Larson would like to have an executive session sometime in July, August or September to discuss his contract. His contract will be over in October.
- Jason Webb inquired about Fireworks. Larson stated that PFPD had not heard anything yet.
- Brinkmann informed the board that Ron Beckman, Deputy Chief Macht and Shirley Brinkmann will be attending the SDA Workshop on June 11, 2019.
- Brinkmann announced that if a board member would like to attend the SDA Conference in September, to let her know as soon as possible. This will allow time to apply for scholarships.
- Liberton and Robertson will be taking the National test for Certified Fire Inspectors in Albuquerque.
- Larson is hoping to have a discussion sometime in July on the adoption of the 2018 Fire Code.

10. Adjournment

There being no further business, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,



Don Peterson,
Secretary/Treasurer

DISTRICT SEAL

