

RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

May 9, 2017

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, May 9, 2017, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of May 9, 2017, was called to order at 6:30 p.m. by Chairman Thompson.

Board Member Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), Ed Ainsworth (Treasurer), David Blake (Director), Don Peterson (Director) was not in attendance.

Staff Present

Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Additions/Deletions to the Agenda

Addition to New Business:

- A. Dissemination of the Draft Strategic Plan.
- B. Outline for Reorganization

3. Public Comments

None.

4. Approval of Minutes

The minutes of the April 11, 2017, were approved on a motion by Don Peterson, seconded by Ed Ainsworth and passed.

5. New Business

- A. Dissemination of the Draft Strategic Plan: The Draft Strategic Plan was handed out to the board members for review. Discussion and implementation of the Strategic Plan will be held at the June board meeting.
- B. Reorganization Outline: Fire Marshal Hartman will officially retire effective June 2, 2017. Larson proposed to combine the Fire Prevention and Fire Marshal departments. The Fire Prevention Director, Captain Robertson, will oversee and be responsible for the prevention, inspections, education programs, plan reviews, cause and determination and other Fire Marshal duties. Captain Robertson will receive her Fire Plan Certification within the first six months of taking the Fire Prevention Director position. She will work towards obtaining credentials for the Fire Marshal position.

One part-time firefighter will be hired to assist in scheduling inspections, assist with public events, make public education appearances, assist with housekeeping duties and other duties assigned by the supervisor. The firefighter hired would work directly under the Fire Prevention Director.

One part-time firefighter will be hired to assist in the training and operations division. This position requires the firefighter to have command experience and would work with the training division, assist with the building maintenance, fleet and overall operations.

They would take command from time-to-time, filling in when the district has a shortfall. They would be directed by the Deputy Chief of Operations.

If needed, a part-time, seasonal firefighter would be hired when the wildland, tourist and fire season is at the heaviest. The lawn maintenance and housekeeping services would be cancelled. Part-time and full-time employees would perform maintenance and housekeeping duties.

The intent is to hire from the volunteer ranks. Hiring two part-time firefighters gives an interested volunteer the opportunity to work in the fire service and helps with succession planning. With the board's approval, the jobs will be posted May 10, 2017.

Webb moved to support the reorganization outline as presented by the Fire Chief, seconded by Ainsworth and passed.

C. Discussion on Resolution 170509, Inclusion of Part-Time Police Officers and Firefighters under the FPPA Statewide Money Purchase Plan and/or FPPA Statewide Death and Disability Plan took place. Larson explained the plan and the flexibility of the plan to the board. Blake moved to approve Resolution 170509, seconded by Ainsworth and passed.

D. Chief Larson presented "talking points" to the board. The presentation is what he has given to the morning Rotary Club and the Mountain View Homemakers Club.

6. Reports

A. Financial:

- Brinkmann announced that the current Profit and Loss reflected the recent Wildland check that had been received.
- Payment for 2 incidents has been received from Fire Recovery, USA.
- Burn Permits sold to date are 332.

B. Chief's Report:

- Working with the Chamber of Commerce to put a written form of his presentation in their newsletter.
- Attended the Symposium in the West along with Captain Robertson.
- Will be teaching an ICS 400 class the 18th and 19th of May. The class will be held at the EOC.
- Harassment Class will be given on the 20th of May.
- The totes purchased from the Walmart Grant are in and will be distributed to the volunteers.
- The physicals have been completed. Six paid staff attended and thirty volunteers participated in the physicals.
- The State of Colorado voted 100-0 to fund the Cancer Trust for Firefighters. He announced it was the first time in the history of Colorado that a bill passed unanimously. We will opt in for all firefighters and volunteers.

- The senate has allowed for a mental impairment to be covered by Workman's Comp. If diagnosed with Post-traumatic Stress Disorder (PTSD), it could be a workman's compensation issue.
- The Wells Fargo account will be closed and they will be sending a check. The monies received will go into the unrestricted capital reserve fund.
- Pictures have been hung in the Administrative Office hallway.
- Larson and Macht will not be here for the board meeting in June. The board meeting will be changed to June 6th. Appropriate notification will be posted.

C. Deputy Chief's Report:

- Total training hours from the last board meeting to date are 582 between April 11th and May 9th.
- Between April 11th and May 9th, PFPD had a total of 35 calls. Total calls to date are 181. The highest call volume was made from 7 p.m. to 7:59 p.m.
- Assisted the Town of Pagosa Springs with a burn pile across from the high school.
- Completed a joint training with EMT and the Firefighter 1 class on extrication event.
- The wildland checkpoints took place at Loma Linda and Coyote Park.
- Helped with a ditch burning.
- Operation Timekeeper took 21 minutes, 24 seconds from the east Conoco with a person floating on a boogie board to the Yamaguchi park. The data will be extrapolated and given to the Town of Pagosa, EOC and EMS.
- The last pack test for the year has been completed.
- FF1 concludes May 13th and they take their state test May 18th.
- The 130/190 Wildland class starts May 22nd and will complete with a field day on June 2nd. The HazMat class will follow.

7. **Old Business**

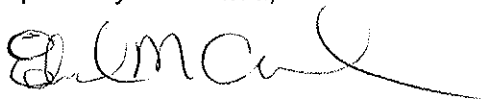
- A. Audit Update: Larson announced that the auditor will be at the next board meeting.
- B. South Fork IGA: Will be tabled until we hear back from South Fork Fire Protection District.

8. **Good of Order:**

- The Pagosa Fire Fest will be held on Saturday, June 24, 2017 at Yamaguchi park.
- There is a new resident in the apartment, Daniel Cabrera. He is a state certified firefighter and certified EMT.

There being no further business, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,



Edward Ainsworth
Secretary/Treasurer

DISTRICT SEAL

