

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

March 12, 2019

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, March 12, 2019, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of February, 2019 was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), Don Peterson (Treasurer/Secretary), John Daffron (Director) and Ronald Beckman (Director).

Staff Present

Chief Randy Larson, Deputy Chief Karn Macht, Executive Administrative Assistant Shirley Brinkmann

2. Pledge of Allegiance

John Thompson led the Pledge of Allegiance.

3. Additions/Deletions to the Agenda

None

4. Public Comments

None

5. Approval of Minutes

The minutes of the February 12, 2019 were approved on a motion by Ron Beckman, seconded by Jason Webb and passed.

6. New Business

A. Discussion on the Growing Water Smart Presentation: Chief Larson and Don Peterson attended a meeting on the Growing Water Smart program. Larson explained that no action needs to be taken at this board meeting however, a presentaiton will be given at a later date. He stated the presentation was a collabrative effort in showing the need for growth projection within the County.

B. 360° Evaluation: Peterson explained the Chief's contract states that he has a 360° evaluation every year. There has been a few changes made to the documents, due to personnel changes. Beckman inquired about the timeframe. Brinkmann stated the timeframe to get the evaluations back to the Board was a couple of weeks. Peterson explained that after the Board received the evaluations, Thompson and Peterson will tabulate the data and Thompson will meet with Larson.

7. Old Business

None.

8. Reports

A. Financial: Brinkmann reported:

- The P&L and Balance Sheet were included in the board packet.
- An Unrestricted Reserve account was opened. The Type 1 Engine funds were transferred into the account and will be held there until the Rosenbauer Type 1 Engine is ready.

Larson: Updated the Board on the truck. The interest rate has been locked in. The monies are secured by the Bank of the San Juans.

- Property tax for February has been received.
- Received a Fire Recovery check for 1 incident.
- Transferred the pension property tax funds into the pension account.
- Burn Permit to date: 97 issued.

Webb inquired where the unrestricted fund account was reflected on the Balance Sheet. Brinkmann explained the account was just opened March 5th and will be reflected on the March Balance Sheet.

B. Chief's Report:

- It has been confirmed that the Belgium Firefighters are going to be here and a reception ceremony will be held on July 1st at PLPOA from 5:30 to 8:00. Mayor Volger has agreed to speak and welcome them. They will attend the parade and barbeque held on the 4th as part of PFPD.
- Larson and Macht will be attending an Active Shooter class, held at Fort Lewis Mesa on March 28th.
- Larson and Macht will be attending a Pipeline Emergency class for responder class, held here in the training room.
- Larson and Brinkmann will be attending a Suicide Intervention class held at Access Health.
- An Officer Development class will be starting with the anticipation of promoting some of our volunteers to Lieutenant. The class will start the 11th of April and run through the middle of June.
- Auditors will be here the 3rd week of May. Larson explained that normally they will want to talk to one or two board members.
- The 1582 Physicals will be held on April 11th, 12th and 13th, here at station 1. If any of the board members want to participate in the 1582 physical, they can sign up with Jasmin Wampler. Larson explained the physicals will be offered to all of volunteers.
- Robertson and Larson had a meeting to look at the 2015 Fire Code. The Town and County both have adopted the 2015 code. The 2018 Fire Code book has been ordered.

Depending on the changes, Larson will ask the board to adopt the 2018 Fire Code. Larson hopes to have it available to review in the near future.

- Larson explained the need of a new dispatch center. A presentation on a new Dispatch Center will be given in the near future.
- Resumes are being reviewed for a new Dispatch Manager.

C. Deputy Chief's Report:

- 104 calls for the year.
- Finished the 130/190 Wildland class. The day was successful.
- Attended the NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Gear. Macht acquired the certification necessary to inspect the gear. Reviewed the new changes for the 2018 gear.

9. **Good of the Order**

- Brinkmann stated the SDA Conference will be held September 18th through the 20th.
- Brinkmann reminded the board that the next board meeting is a pension meeting and GRS will be presenting the Actuarial study via telephone conference.
- Larson reported that many PFPD members attended one of the volunteers funeral, escorted the family to the cementary and performed a bell ceremony.

10. **Adjournment**

There being no further business, the meeting was adjourned at 6:55 p.m.

Respectfully Submitted,



Don Peterson,
Secretary/Treasurer

DISTRICT SEAL

